

# Northampton Women's Forum

on Tuesday, 15 July 2014 at 6:05 pm until not later than 8:00 pm in The Jeffrey Room, The Guildhall, St. Giles Square, Northampton, NN1 1DE

## Agenda

1. **Welcomes, introductions and apologies**
2. **Minutes of the last meeting and matters arising**
3. **Northampton Association of Youth Clubs (NAYC) - Shovorne Brown**
4. **Solar - Wendi Buchanan**
5. **Planning the work of the forum**
6. **Community Information Exchange**
7. **Items for discussion at the next meeting**
8. **Any other business**
9. **Date and time of the next meeting**

Tuesday 9th September 2014, 11.00am – 1.00pm  
Venue: Guildhall, Northampton (Jeffrey Room)

Map and directions at: [www.northampton.gov.uk/guildhall](http://www.northampton.gov.uk/guildhall)

For more information about this meeting please contact:  
Alice Morgan, Community Development Officer



[alicemorgan@northampton.gov.uk](mailto:alicemorgan@northampton.gov.uk)



Tel: 01604 837795



More information about the Forum generally is at: [www.northampton.gov.uk/forums](http://www.northampton.gov.uk/forums)



Facebook page: <https://www.facebook.com/pages/Northampton-Womens-Forum/244625579071081?ref=hl>

Please note that this Forum is supported and funded by Northampton Borough Council. The Forum may work in partnership and collaboration with other community groups, councils and local services from time to time. The views expressed and decisions taken by the Forum are not necessarily those of Northampton Borough Council.



NORTHAMPTON  
BOROUGH COUNCIL

## **Code of Conduct for the Forums**

This Code of Conduct sets out the standards that the Forums expect of its members. It aims to provide members with an effective ethical framework in which to do business. It is not intended to be exhaustive, or to cover every eventuality, but sets out some common sense requirements to enable the forums to function smoothly and successfully.

It is the responsibility of the Chair to encourage and enable input from forum members, to ensure all voices are heard.

### **1. Meeting Etiquette**

As an attendee you must comply with the following requirements and any others that may be stated from time to time:

- 1.1** Contribute positively to discussions concerning the issues of the meeting
- 1.2** Be friendly, polite, courteous and respectful at all times to fellow members, and others present
- 1.3** Not insult, abuse or use offensive language or behaviour
- 1.4** Comply with Northampton Borough Councils Equal Opportunities Policy
- 1.5** Demonstrate actively that you are interested in and care about the issue that you are discussing and want to make a positive difference
- 1.6** Show respect for buildings, facilities and equipment being used
- 1.7** Speak only through the Chairman of the meeting and not interrupt, heckle, make distracting noises or gestures
- 1.8** Speak clearly into any microphone provided and comply with any instructions given about its use

### **2. Being Objective**

- 2.1** Your own experience and views should inform, but not dominate or dictate how you participate.
- 2.2** If you have a specific issue with regards to a service matter to raise these can be discussed with a member of staff at the end of the each meeting or you can ask for the appropriate officer details. Meetings attended by other residents are not the place to raise any issues of this nature.
- 2.3** Be Fair
- 2.4** You must have and show respect for the people you deal with, and take their circumstances and personal differences into account. This is about putting equality into practice. The key is simply to respect differences fairly, so that you do not exclude anyone, or treat anyone inappropriately or unfairly because of their particular circumstances.

### **Breaching the Code of Conduct**

If any person's behaviour breaches this Code of Conduct, they will be required to leave the meeting and vacate the premises where it is being held. They will not be permitted to attend future meetings unless they provide satisfactory evidence to Northampton Borough Council that they will comply with the Code – e.g. a letter of apology.

If you would like further information or if you would like to discuss the Code of Conduct please contact Vicki Rockall, Partnerships and Communities Manager at [vrockall@northampton.gov.uk](mailto:vrockall@northampton.gov.uk) or on 01604 837074

## Northampton Borough Council

### Northampton Women's Forum

**Draft Minutes of the meeting held at in the meeting room at Sainsbury's (Weedon Road), Northampton on 7<sup>th</sup> May 2014 at 11.00am**

#### Present

Cllr Anna King (Co-Chair) (NBC), Jane Carr (Co-Chair) (NVC), Vicki Rockall (NBC), Neelam Aggrawal-Singh (IHWO), Sue Ward (Voices Against Abuse), Christina Elvin (SI Northampton & District), Dawn Thomas (NRICC), Pauline Woodhouse (BME SRP-CDO), Natalia Antipina (NBA), Julia Bush (NABPFA), Khatija Barday-Wood (EIMAN), Alice Morgan (NBC), Priti Chavda (minutes) (NVC)

#### Apologies

Ann Bodsworth (NWA), Liz Carroll-Wheat (NBC), Laura Fletcher (Northamptonshire Police), Aly King-Smith (Clear Coaching), Gilly Anglin-Jarrett, Tendai Ndongwe (NHFT), April Pardoe, Pindy Chahal (Sikh Community Centre), Morcea Walker (Northampton Carnival, NBHP)

#### In attendance:

Louise Musson (NBC), Ann Austin (NBC)

#### **1. Welcome, introductions and apologies**

Cllr Anna King welcomed everyone to the meeting, the new venue and said that Sainsbury's have offered a room free to all voluntary and community groups.

Introductions were made by everyone in the room.

Apologies as listed above.

Apologies from the room: Alice Morgan said that Tendai Ndongwe had sent her apologies.

#### **2. Minutes of last meeting and matters arising**

##### Matters arising

Page 6, item no. 6. Khatija Barday-Wood has not been able to contact business groups as the Terms of Reference have not been finalised.

Page 7, Terms of Reference. This should read UN Special Rapporteur instead of UN International Rapporteur.

Pauline Woodhouse: It was noted that Pauline Woodhouse had sent her apologies which had been omitted.

The minutes were approved with the above amendments.

### 3. Presentation from Louise Musson and Ann Austin, Northampton Borough Council's Call Care Service

- The Call Care Service was established in 1987 by ex-Mayor Roger Winter who took the business proposal to the county council.
- Previously sheltered housing used to have wardens who would be responsible for residents. This was now not sustainable.
- Northampton Borough Council was one of the first councils to establish an alternative.
- The Call Care Service answers call for Northampton Borough Council. They receive calls from charities; sheltered housing and support people in their own homes to live independently. Their customers range from 30 years to 100 upwards. They support people with epilepsy, learning difficulties and vulnerable people.
- The Call Care Service is based in the Guildhall, Northampton.
- Their aim is to enable a quick response to help with the need/issue. All calls are answered within a minute.

Discussions took place around older people who have the service but do not use it as they don't want to put anyone out or want to remain independent. Louise said that they have come across this a lot and they encourage people by phoning them on a monthly basis to test the equipment so they get in the habit of using this.

Costs for the service are:

Installation charge: £60.00

Bogus caller: £50.00

Smoke Alarm: £60.000

Weekly rental for the unit and to maintain: £4.60

People can have the choice of what services they would like and if they have personal budgets they can use this.

Their highest priority is for smoke alarms. They have a skilled team who ask 3 times if there is a fire. They also receive a lot of comfort calls for example people with dementia who may have received a council tax bill or letter etc and are worried about it or people who call them just to ask for the time.

If emergency services are called and this turns out to be a false alarm then people are not penalised for this.

**Clients with dementia:** Louise suggested that with people with dementia use their services as early as possible. If they don't understand how to use their services, then they will not really use it.

Q. If someone is isolated, how will they be able to provide a contacts list?

A. They are piloting this at the moment. For the Keysafe service a contact is required. The Call Care Service can help with finding contacts ie hairdresser etc. If no response is received they will send the police for a welfare check.

Q. Do the Call Care service have other languages other than English

A. People who don't normally speak English usually have a contact for someone who does.

<p>The group discussed the need for volunteers who could provide a befriending service and volunteers who could also speak another language. Volunteers are reassuring and they don't leave the older people feeling bad.</p> <p>Q. What is the process for people who use other private services ie pendants  A. If they are happy with the service then don't change. If they would like additional services such as bogus caller/keysafe then they can help to support this or there are other charities that can help.</p> <p>If any groups would like a presentation or would like the Call Care team to attend any of their events then contact Louise Musson, <a href="mailto:lmusson@northampton.gov.uk">lmusson@northampton.gov.uk</a>.</p>	
--	--

#### 4. Feedback from events

<p><b><u>International Women's Day</u></b></p> <p><b>Location:</b> It needs to be in a bigger venue for next year's event. It was agreed to use the Guildhall as this was all on one level and the outside court area could also be used.</p> <p><b>Date:</b> 7<sup>th</sup> March from 12.00pm – 3.00pm.</p> <p>The group talked about the theme/format for the day and suggestions included:</p> <ul style="list-style-type: none"> <li>• Vintage afternoon tea</li> <li>• Roller skating</li> <li>• UN – virtual tour</li> <li>• No speakers – more of an event.</li> <li>• A celebrity to open the event – ie see which shows are on at the Derngate</li> <li>• Women in business and education</li> <li>• Performances: planned and developed through Forum</li> <li>• Split in areas such as health, food tasting, support services embedded, university/education, music and multicultural performances</li> <li>• Involve PCC. <b>ACTION:</b> Anna King to check.</li> <li>• Suggestion for Sainsbury's to help to support the event</li> </ul> <p><b><u>One Billion Rising</u></b></p> <p>Khatija Barday-Wood played the video from the event.</p> <p>The group discussed:</p> <ul style="list-style-type: none"> <li>• Not enough time to plan the event</li> <li>• The need for a set of action plans agreed by the Forum</li> <li>• If it goes ahead next year then to make it a part of International Women's Day</li> <li>• It was agreed that this event should stay with one group in the community and not NBC</li> <li>• Future events: to be decided through the Women's Forum</li> </ul>	<p><b>Anna King</b></p>
--	-------------------------

## 5. Planning the work of the forum for 2014

<p>The top 3 priorities:</p> <p><b><u>Delivering partnership activities collectively</u></b> This was demonstrated through International Women's Day event</p> <p><b><u>Health – ie sexual violence</u></b> To include health and well-being and domestic violence. Vicki Rockall said that Tendai Ndongwe from NHFT is keen to support the forum and may have some money available.</p> <p>The group discussed the idea of an event focused on health and well-being. Suggestions included:</p> <ul style="list-style-type: none"> <li>• Hold the event outside possibly in Abington Park end of August / early September.</li> <li>• Link in with other events ie Umbrella Fair etc.</li> <li>• Avoid Ramadan (starting 17<sup>th</sup> June)</li> </ul> <p>Anna King said that the Overview and Scrutiny Panel were planning to discuss domestic violence. She is part of the panel now and will ask if the Women's forum can be part of the impact assessment.</p> <p>After various discussions it was agreed that the forum members could have informal discussions with groups that they were working with to gather information about what the issues were, priorities and what people wanted to see. It was also agreed to involve the other NBC forums but still have the Women's Forum leading on this. <b>ACTION:</b> Vicki Rockall to prepare questions for the consultation</p> <p><b><u>Communicating together better</u></b> <b>Facebook page:</b> It was agreed for the women's forum to have a Facebook page. <b>ACTION:</b> Alice Morgan to set this up and to also give NVC a log-in</p>	<p><b>Anna King</b></p> <p><b>Vicki Rockall</b></p> <p><b>Alice Morgan</b></p>
---	--

## 6. Community Information Exchange

<p><b>NBA:</b> They have a monthly women's forum which is open to all. <b>ACTION:</b> Alice Morgan to give Priti Chavda a flyer to circulate</p> <p><b>BME SRP:</b> Pauline Woodhouse is working together with a number of churches for an event being held on June 20-22 at the Marriott Hotel in Brackmills. If groups would like a stall or would like to leave some information at the event then to contact her.</p> <p><b>NBC:</b> Vicki Rockall is working with the Police on an event to help prevent burglaries on 7<sup>th</sup> June. Vicki to send electronic poster to Priti Chavda.</p> <p><b>EIMAN:</b> Khatija Barday-Wood said that at the consultation event they only received one report from Dana Hannon regarding FGM (female genital mutilation). EIMAN had submitted over 30 reports. Khatija said that there is still time to send reports if anyone would like to. She also said that the Global Summit to End Sexual Violence in Conflict will take place at the ExCel Centre, London, from 10-13 June 2014</p>	
--	--

<p><b>NRICC:</b> Reclaim the Night event on 16<sup>th</sup> May. Dawn will send electronic version.</p> <p><b>IPV Helpline</b> - They have recently started a helpline to support people, currently running 2 days a week.</p> <p><b>IHWO:</b> They are holding an all-day family event on 6<sup>th</sup> July at the Racecourse.</p> <p><b>ISW lunch</b> - 1.00pm – 3.00pm on 18<sup>th</sup> May to engage with the wider community. Neelam to send electronic poster.</p> <p><b>NABPFA:</b> Julia Bush thanked the forum for the support given and said that there was some on-going communication from the women who were involved. They have an event on 15<sup>th</sup> May at the Quaker Meeting House in Northampton with Baroness Jenny Tonge.</p> <p><b>NVC:</b> Jane Carr said that there were still places and 4 exhibition stands available at the Countywide Forum Conference taking place on 20<sup>th</sup> May.</p> <p><b>Cllr Anna King:</b> Outdoor activities are available for anyone in the Blackthorn, Lings, Overstone Lodge and Lumbertubs areas from 13-19 May.</p>	
---	--

**10. Date of next meeting**

<p><b>Tuesday 15<sup>th</sup> July 2014, 6.05pm – 8.00pm</b></p> <p><b>Venue: Guildhall, Northampton (Godwin Room)</b></p>	
--	--